



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information	
Amount	Purpose
J020 - Department of Health and Human Services	

Organization Information	
Entity Name	Camp Happy Days
Address	933 Dupont Rd. Suite B
City/State/Zip	Charleston, SC 29407
Website	www.camphappydays.org
Tax ID#	57-0755466
Entity Type	Nonprofit Organization

Reporting Period	Quarter 4: April 1, 2024 - June 30, 2024

Accounting of how the funds have been spent:						
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
(Attach additional detail for subgrantees and affiliated nonprofits)						
Brain & FACT Clinic	\$1,875.00	\$0.00	\$184.57	\$427.62	\$959.81	\$1,572.00
Dream Dates	\$1,760.00	\$0.00	\$0.00	\$0.00	\$191.68	\$1,568.32
Hospital & Check Up	\$4,500.00	\$0.00	\$605.40	\$697.82	\$406.97	\$1,710.19
Extreme Teen/Preteen	\$14,000.00	\$0.00	\$587.24	\$6,841.06	\$3,967.05	\$11,395.35
Holiday Programs	\$4,525.00	\$0.00	\$4,525.00	\$0.00	\$0.00	\$4,525.00
Family & Onsite Programs	\$54,250.00	\$0.00	\$19,195.01	\$30,000.94	\$93.07	\$49,289.02
Doodlebug	\$3,000.00	\$0.00	\$242.63	\$1,121.19	\$1,241.67	\$2,605.49
Camp & Virtual Camp	\$162,590.00	\$0.00	\$2,384.84	\$12,400.86	\$116,103.69	\$31,700.61
General Programs	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00
Grand Total	\$250,000.00	\$0.00	\$31,224.69	\$51,489.49	\$122,963.94	\$44,321.88

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Remaining \$44,321.88 to be used towards balance of Camp Facility Rental bill to be paid in July. Balance due for Camp is more than \$70k. Paid \$20k deposit which is included in Q4
See attached lease.

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Matthew H. Johnson
Signature
Matthew H. Johnson
Printed Name

Executive Director
Title
Date 7/16/24



Site Use Agreement

Agreement
Number
CS674322

07/03/2021

Youth Learning Institute
Camp Bob Cooper

This agreement is entered into by and between Youth Learning Institute, Camp Bob Cooper, 8001 M.W. Rickenbaker Road, Summerton, SC 29148 (hereinafter "Institute" or "Camp") and Camp Happy Days (hereinafter "Grant" or "Licensee"), 101 carriage lane, building C, Suite 101 & 102, Charleston, SC 29407 as follows:

General Provisions

1. **Description of services to be performed:** The Institute does hereby grant, permit, and authorize the Licensee the use and enjoyment of the premises and facilities at Camp Bob Cooper, described herein, together with the equipment and services set forth below for a one week camp program each summer, beginning in 2020 and continuing through the year 2029. The camp period shall begin at 10:00 am on Sunday, July 3, 2022 and continue to 01:00 am on the following Saturday, July 9, 2022. No later than July 30th of each year, the parties shall agree to the dates for the camp program for the subsequent year.

- a. **Facilities:** The use of the premises shall include the following:

- i. **Use of facilities:**

Baths, Rast Hall, Gym, Walter Cox Building, Administration Meeting Room, Dining Hall, Conference Center Rooms 1-4, and 7-10, Conference Center Meeting Room, Lodge, Apartments, Docks, Electric Building, Kiln Shed and Camp Happy Days Storage Area.

- ii. **Use of the premises does NOT include the following:**

Yurts, Maintenance and Shop, Camp storage areas, private residences, and other areas outside the basic camp area.

- b. **Meals/Breakfast:**

- i. Meals provided as part of this agreement include Sunday supper through Saturday breakfast.

- c. **Program services included:** Waterfront, climbing wall, ropes course, food service staff, archery, shooting sports and program facilitators. (The cost is included in the per person price.)

2. **Fees and costs:** The licensee hereby agrees to pay the institute based on the following schedule:

Year	Per Person Daily Amount	Number	Total
2020	\$28	450	\$75,600
2021	\$31	450	\$88,500
2022	\$33	450	\$89,100
2023	\$34	450	\$91,800
2024	\$35	450	\$94,500

- d. **Breakage and Damage:** Licensee agrees to pay the institute the amount reasonably necessary to repair or replace property or equipment damaged or destroyed as a result of licensee's use and occupancy.

- ii. **Cleanup:** If the licensee fails to clean the room or its surrounding areas upon departure as outlined in the Site Use Rules, a cleaning fee of \$20 per room or holding room may be charged.
 - iii. **Tax:** This group is not subject to the accommodations tax. This group is not subject to state and local tax.
 - iv. **Insurance:** Group will be covered under a minor accident policy for the benefit of participants in licensee's group while at the Camp.
 - v. **Program supplies:** Items used by licensee, including, but not limited to ice, motor fuel, recreation equipment, copies or taxes will be charged at the published rates.
 - vi. **Accommodations:** Accommodations provided to guests arriving prior to 8:00 am on the first day of the program will be charged at the published rates.
3. **Payment Terms:** Licensee agrees to deliver payment in full prior to or upon their arrival. Payment shall be made according to the following schedule:
- i. A NON-REFUNDABLE DEPOSIT OF \$10,000 MUST ACCOMPANY THIS SIGNED AGREEMENT BY March 4th.
 - ii. A second payment of \$10,000 to be paid by May 13th.
 - iii. A payment of the amount of the final balance (including additional charges) must be made by August 5th.
 - iv. ALL ACCOUNTS 30 DAYS PAST DUE WILL BE CHARGE AT A RATE OF 2% INTEREST PER MONTH.
4. **Release of Liability:** Licensee understands that it is responsible for insurance coverage (im) pursuant to this license and that Clemson is not aware of licensee's anticipated or actual uses of the Premises. Therefore, licensee represents that it understands all dangers, hazards and risks associated with such activities and hereby agrees to assume all risks and responsibilities related to any activities associated with this license and licensee does hereby release, waive, forever discharge and covenant not to sue Clemson University, the Youth Learning Institute, the Clemson University Real Estate Foundation, their employees, students, officers or Trustees, for any liability arising from any harm, injury, damage, claims, demands, actions, causes of action, costs and expenses of any nature and which may arise from any loss, damage or injury, including but not limited to death, associated with this license which may arise from any loss, damage or injury, including but not limited to death, associated with this license.
5. **Indemnification:** Licensee hereby agrees to indemnify and hold harmless Clemson University, the Youth Learning Institute, the Clemson University Real Estate Foundation, their students, employees, officers and trustees, from and against any and all liability for any harm, injury, damage, claims, demands, actions, causes of action, costs, and expenses of any nature that arise out of or relate to any loss, damage or injury, including but not limited to death, that may be sustained by any person or to any property and which is related to licensee activities pursuant to this license.
6. **Supervision of Participants:** Licensee agrees to supervise and to assume full control and responsibility for any persons, entities or things other than Institute personnel or property who/which are, for any reason, on the Premises by reason of the licensee's attendance at the program or use of the Premises and facilities. The Institute reserves the right to require licensee to remove from the Premises any persons who are creating a disturbance or who are otherwise disrupting activities on said Premises.
7. **Conduct of Program:** It is agreed that the program will be conducted on a non-segregated basis and will comply with Civil Rights Act of 1964 and regulations promulgated thereunder. This is a facility designed for an educational experience. Licensee agrees that its activities pursuant to this license shall comply at all times with all applicable Federal, state and local laws, rules and regulations.
8. **Termination:** Licensee or Institute may terminate this agreement upon sixty (60) days notice. Disregard of one or more of the responsibilities and/or guidelines set forth herein constitutes sufficient grounds for termination of the use of facilities and the Group will be asked to leave the Camp grounds, sacrificing funds and its privilege to use the facility.
9. **Assignment:** This license may not be assigned to a third party without the prior written approval of the Institute.

10. Choice of Laws: This license will be governed under the law of the State of South Carolina. Any litigation arising out of this license will be venued in an appropriate court in the state of South Carolina.

Use of Premises and Schedule

11. All groups must apply and receive prior approval before using the Camp facilities. Scheduling will be made on a first come, first served basis.
12. Written request for use of the Camp will be made through the office at each Camp.
13. Arrangements for meals, lodging, insulation, day use, fishing, boats, and/or guides (if present) must be made through the reservation process. If other special services are needed, they must be arranged for and approved by the Director at the time of application.
14. The licensee must arrive and depart at times indicated in the Site Use Agreement unless other arrangements are negotiated with the Camp.
15. The licensee shall designate one person who shall serve as the primary contact person for the group. This person(s) shall:
 - a. arrive at least one hour in advance of the group to register with the Director or his representative.
 - b. help in the registration and orientation of the group upon arrival.
 - c. be familiar with the Emergency Plan for the Camp.
 - d. be responsible for the facilities and the conduct of the group.
 - e. fill out a statistical sheet before departing and
 - f. furnish a list of all persons expected to attend. List should include name, address, age, sex and phone number.
16. A member of the group is to be designated to check "out" and "check in" of any equipment that is utilized.
17. The organization and/or person making arrangements for use of the facility will be responsible for inventories of equipment, materials, and supplies. If broken, stolen, or lost, a charge will be assessed based upon actual cost of repairing or replacing the item as determined by the Site Director.
18. The Site Director or his representative, Maintenance Supervisor, or Program Director will be on duty to handle problems related to the physical facility and its operation. Institute employees shall have the right of entry to all premises and facilities at all times to ensure the safety and comfort of its guests.
19. Prior to departure, all groups using buildings and grounds should complete the following duties:
 - a. Pick up all trash from the areas used.
 - b. Rearrange all furniture as it was found upon arrival.
 - c. Sweep eaves and porches.
 - d. EMPTY trash cans into outside containers.
 - e. Close windows and doors.
 - f. Turn off fans, lights, heaters, and A/C.
 - g. Restrooms and all restroom sinks and commodes, showers, Camp's personnel will disinfect the restroom areas.
 - h. Vacuum all carpeted areas.
20. Final inspection of the premises and facilities will be made with the contact person and the Site Director or his representative, at which time if the facility is found clean and back in order the licensee will be released of its responsibility. If it is preferred, the licensee may be assessed a clean-up fee. In lieu of participating in the final inspection.

Premises Rules

21. Each participant must provide his own linen and toilet articles.
22. Clemson University's campus, and all university-owned and leased facilities are tobacco-free. All forms of tobacco and smoke-related products are prohibited on Camp grounds.
23. Consumption of alcoholic beverages is prohibited unless advance written permission is obtained. This includes staff and guests that may be on site and not assigned program duties or supervisory responsibilities.
24. The possession of illegal drugs or prescription medications prescribed to another person is not permitted and constitutes sufficient grounds for the expulsion of that person from Camp property.

25. Firearms, ammunition, and explosives are prohibited at the facility unless advance written permission is obtained. The possession of unauthorized firearms or other weapons by any camp staff or guest is a violation of state law and shall constitute sufficient grounds for the expulsion of that person from Camp property.
26. The Licensee is responsible to inform the Site Director of any gasoline, flammable liquids, poisonous substances, or power tools being used or stored by the licensee on site. These materials are to be used or stored under strict adherence to Camp guidelines governing those items.
27. All vehicles will be parked in parking lots except for loading and unloading heavy supplies or equipment. No vehicles are to be parked within housing areas (the camp will be well within its rights to assess a fine to any vehicles parked in these areas, for which the Licensee will be responsible). Participants may only be transported in vehicles designed and equipped for the carrying of passengers.
28. Group members will strictly adhere to speed limits on Camp grounds since roads are also used as foot trails.
29. Small campfires may be built in designated areas only and when skilled, mature personnel are present, and the Site Director grants permission.
30. Hens or other animals are not allowed at the Camp. Any exception must be approved by the Site Director in advance.
31. Personal property brought to the Camp by a camper or guest is the full responsibility of the individual. Institute is not responsible for any lost, stolen, or damaged equipment, including damage to vehicles.
32. Speech, Expression, and Assembly for Non-Affiliated Individuals and Groups: The freedom to engage in free speech is protected by federal law, state law and University policy. Clemson University enforces a right to place reasonable restrictions on the time, place and manner that free speech or expressive activities or events shall occur on its facilities, including but not limited to the following:
 33. The activities or events shall not disturb the orderly conduct of University business.
 34. The activities or events shall not interfere with or disrupt previously scheduled University activities or events.
 35. The activities shall not interfere with or disrupt private meetings.
 36. The activities or events shall not cause or threaten physical injury to persons or property.
 37. Participants shall not engage in behavior or conduct that is obscene, defamatory or violates the imminent violation of law.
 38. The posting of any bills, advertisements, or other materials on Camp property is prohibited, except in designated areas. Posting or solicitations on motor vehicles parked on Institute property are not allowed. Postings that are not in compliance with this policy may be removed by Camp personnel.

Food Service

39. Only Camp personnel are permitted to use the kitchen facilities. Licensee may not use kitchen facilities for meal preparation. Food is prohibited in buildings other than the dining hall, canteen, picnic, and conference building areas.
40. Groups shall clean up after each meal. This shall include properly disposing of food and drink items, wiping tables, putting chairs on tables, and sweeping the floor after each meal.

Health and Safety

41. The licensee does not provide medical supervision, treatment, maintenance, or dispensing of medications for guests. These are the responsibilities of the licensee.
42. Licensee agrees to furnish a qualified adult to provide basic health supervision. A qualified adult is at least 21 years of age and possesses at least a certificate of training in the principles of first aid and CPR/AED.
43. Licensee must bring its own first aid supplies and equipment.
44. Any medication brought by the licensee, both prescription and over-the-counter, should be stored under lock except when in the controlled possession of the person responsible for administering them.
45. Emergency transportation is available through local emergency response groups by calling 911. Licensee agrees to furnish non-emergency transportation.
46. Licensee shall notify the site director of any incident involving injury or illness of a participant or damage to property.
47. The licensee will provide insurance (health and accident) coverage for each participant.
48. Program activities, equipment and facilities are not to be used except as provided in the license agreement. Any special programmed activities, studios, hikes, overnight camping, horseback riding, teams, courts, etc. conducted by the licensee shall be led by trained individuals consistent with accepted standards for such activity.
49. Swimming, boating, and waterfront activities are allowed only with a certified lifeguard on duty and with prior permission of the site director. If licensee supplies lifeguards, all camp water front guidelines including buoy system, must be observed. If licensee operates motorized watercraft, they will be in accordance with accepted standards for the equipment operated. Licensee will provide evidence of training.
50. Life jackets must be worn during all waterfront activities on the lake. This applies to staff, adult, and youth participants. Fishing is permitted; however, all state laws are applicable.
51. Licensee's contact person shall make and have available an emergency contact list of participants that includes names and addresses, emergency contact information and known allergies or health conditions. Also, for each participant (camper and staff member) under the age of 18 and not accompanied by their parent or guardian, a signed form granting the permission to seek emergency treatment.
52. Sufficient chaperones must be provided by the user/group/licensee giving proper supervision at all times. The American Camping Association suggests that at least 80% be over the age of 18 (100% if the camp serves persons with special needs), be a minimum of 16 years old and at least 2 years older than the group they supervise. In the following ratios:
 - a. Five years and Under - one staff/five campers
 - b. Six-Eight years - one staff/six campers
 - c. Nine-Fourteen years - one staff/eight campers
 - d. Fifteen-Twenty years - one staff/ten campers
53. Licensee must ensure that background checks are done for all participants having supervisory responsibility or discipline power over children, or who could have unsupervised contact with children. Licensee should provide training to all its staff to minimize the potential of being in a one-on-one camper/personnel situation when out of the sight of others.

Program Rules

54. Camp will not assume responsibility for items delivered. Licensee will be responsible for checking in and signing for all products and deliveries for the camp program. The camp will not be held accountable for discrepancies in product count, type or damage when items are delivered and no one from licensee is available to receive and check them in. Deliveries should not be scheduled before the start of the camp period.
55. Camp will provide access to audio-visual equipment in building that are equipped, but licensee shall provide their own audio-visual equipment otherwise.
56. Licensee assumes responsibility for the use of any vehicles on the site, including golf carts, go-carts, motorcycles, ATVs, cars, trucks, vans, minibikes, etc. Licensee agrees to not allow their staff or guests to use these vehicles in a reckless manner or outside designated areas as outlined by Camp staff.
57. Licensee agrees to obtain advance permission from the Site Director for any special activities to be held during camp, including fireworks. If, in the determination of the site director, the activity is unsafe or poses a threat to the safety and welfare of any participant, staff member or volunteer, the licensee shall be asked to stop the activity.

58. Licensee agrees not to make any modifications or additions to any buildings, structures or equipment, including removal of sneeze guards, handrails, smoke detectors, etc.
59. The maintenance facility, including any equipment, tractors, forklifts, tools or supplies shall be off-limits to licensee staff or its guests.
60. Licensee shall provide Institute with satisfactory proof of liability insurance.
61. Licensee warrants that the person signing the Agreement has the authority to execute the Agreement on its behalf.

Cindy Hay Johnson 11/16/21
Authorized Signature Date

Cindy Hay Johnson
Executive Director
1 Carriage Lane, Building C, Suites 101 & 102
Charleston, SC 29407
Email: cindy@camphappydays.com
P: 843-571-4836 F: 800-446-7402

ADDENDUM TO SITE USE AGREEMENT

The agreement between the Youth Learning Institute and camp Happy Days, dated November 6, 2021, is hereby supplemented as follows:

WHEREAS, the Youth Learning Institute and Camp Happy Days (Licensee) have agreed for the use the facilities and programs at Camp Bob Cooper for the dates of July 3, 2022 through July 11, 2022; and

WHEREAS, due to the outbreak of the novel Coronavirus (COVID-19) extra precautions are needed for the conducting of camp programs; and

IN ORDER TO clarify the responsibilities of the group for the use of the facilities, it is

THEREFORE agreed as follows:

1. The Licensee shall screen all guests, prior to arrival at camp and shall exclude from participating in the camp program any person who:

- a. Is experiencing or has experienced within the 14 day prior to coming to camp, any symptoms related to COVID-19, or
- b. Has been exposed within the 14 day prior to coming to camp, to any person who has been diagnosed with COVID-19, or
- c. Has traveled outside the country, or to any city considered to be a "hotspot" for COVID-19.

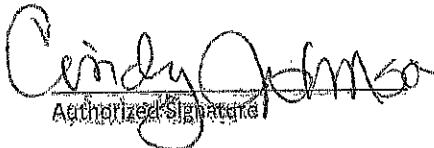
2. In addition to the Site Use Rules and Regulations, the camp shall require additional measures to be taken by the group to reduce the risk of exposure such as adjusting schedules, additional cleaning of frequently touched areas, and washing hands at regular intervals. Such measures will conform to the recommendations provided by the Center for Disease Control and the American Camp Association.

<https://www.cdc.gov/coronavirus/2019-nCoV/community/index.html>

<https://www.acacamps.org/>

3. The Licensee also agrees that while the steps taken above have been implemented using the best guidance available, the use of the facility is at the Group's own risk, and that the Youth Learning Institute does not assume any liability or responsibility for any injury or loss that may occur from the GROUP's use of the facilities.

4. All other terms and conditions of the original agreement, including the Release of Liability, Indemnification, and the Site Use Rules relating to Health and Safety shall remain in force.


Cindy Hay Johnson
Authorized Signature

Date: 11/14/21

Camp Happy Days
1 Carriage Lane, Building C, Suites 101 & 102
Contact: Cindy Hay Johnson
Charleston, SC 29407
Email: cindy@camphappydays.com
Phone: 843-571-4386 Fax: 800-446-7403